

## **Instructions to Branches**

Messrs. Heads of the Branches of the Authority  
Messrs. Managers of the General Foodstuff Imports

Dear Sirs,

### **With regards to chemical materials:**

- 1- In case inbound shipments through the ACI system, the Safety Data Sheet shall be sent with the documents of the shipment through the cargo shipment via the supplier (issuer of the invoice). Accordingly, the customs shall place a notation marking perusal on the received copy of the Safety Data Sheet by the concerned party or his representative which shall be attached to the sample, coded and sent to the laboratory.
- 2- In case of an inbound shipment without passing through the ACI system, the safety data sheet shall be sealed with an original stamp from the supplier (issuer of the invoice) to be presented by the concerned party or his representative which shall be attached to the sample, coded and sent to the laboratory.
- 3- In case of not stamping the Safety Data Sheet with an original stamp by the supplier, an undertaking shall be taken from the concerned party or his representative to present the Safety Data Sheet sealed with an original stamp within 15 days. This undertaking shall be applicable only once and this exception shall be valid until 31<sup>st</sup> January 2022.

Imports for personal use, samples, postal packages and transit shall be excluded from the above.

The concerned parties or their representatives shall be notified that the Safety Data Sheet shall be presented with the import items which will not be changed in the second withdrawal, if necessary.

The above has been sent for your kind knowledge and to take the necessary action.

Kind regards,

Head of the Central Administration for Foodstuff Imports  
Eng. Safaa Saber