

Instructions
of the Director General of the Customs Authority
No. (21) for the year 2022

Within the framework of following up the performance of the logistical centers that operate under the national single window system, in order to facilitate the procedures and decrease the release time of cargoes;

The following shall be complied to:

- 1- The Heads of the Logistics Centers shall follow up the distribution of customs data on the appraiser in charge daily and redistribute them in case of his non-availability or change in the shift on the appraisers available at the center for speedy conclusion of procedures.
The heads of the examination and inspection department shall commit to the same instructions same as the inspectors and the appraisers.
- 2- All appraisers and heads of the tariff shall be alerted to be accurate when determining the attachments required to be completed by the users and mention the type of required attachment bearing in mind not to claim for submitting the documents or attachments that has already been presented upon applying for the Customer's records card with the Customs.
- 3- The concerned party or his agent shall not upload any document or attachment on Nafeza platform during performing the procedures after registration in record No.46 except based upon the request of the competent customs and the users shall be alerted not to upload any document or present any attachment that is not required. In case of violation of the aforementioned, legal steps shall be taken.
- 4- The Central Administration for General Inspection shall follow up the execution of these instructions, ascertain compliance thereto and submission before us on a weekly basis or in case there are any remarks.

These instructions shall be minutely implemented under the direct supervision of the Heads of the Central Departments and the person in violation shall be held legally liable.

Director General of the Customs Authority

(Elshahat Ghatwary)

Issued on 13/3/2022