

**PROCEDURES CIRCULAR  
NO. (19) FOR THE YEAR 2022**

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**With reference to:**

- The Customs Law No. 207 for the year 2020
- The Executive Regulations of the Customs Law promulgated by Ministerial decree No. 430 for the year 2021.
- The Procedures Circular No. (15) for the year 2022.
- The approval of the Minister of Finance dated 29/8/2022 regarding allowing the maritime agents to transport and store imported shipments from abroad which have not fulfilled their bank procedures to the customs warehouses established outside ports and dry ports in their names according to the stipulated terms and procedures. In case it is not possible to transport these shipments in the name of the maritime agents according to the documents, the shipments shall be transported in the name of the importer with the Customs undertaking not to complete the final release procedures for these shipments except after submitting the delivery order issued by the maritime agent and fulfillment of the remaining necessary documents in that regard.
- The meeting held on Sunday corresponding to 23/10/2022 at the headquarters of the Maritime Transport Sector presided by Rear Admiral / Counselor to Ports Affairs at the Maritime Transport Sector in the presence of the representatives of the Chamber of Shipping, the Chambers of Commerce and the International Transport and Logistics Division to discuss the activation of the Procedures Circular No. (15) for the year 2022.
- The approval of the First Undersecretary – the Director-General of the Authority – to issue the Circular.

**The following shall be considered:**

- In addition to the Procedures Circular No. (15) for the year 2022, the following shall be considered:  
**First:** A new paragraph shall be added to the first Article to read as follows after the amendment:
- **In case of imported consignments that have not been issued a delivery order, the following shall be followed:**
  1. The consignee or his representative shall apply before the maritime agents requesting that the maritime agent transfer the consignments to the outside deposits authorized by the Customs pursuant to the usual Customs procedures for storage by virtue of a dispatch application (transit Certificate) and storage application in the name of the maritime agent and on his responsibility without prejudice to the responsibility of the owner of the cargo and according to the acceptable guarantees by the Customs.
  2. The importer shall be entitled to transfer the cargo from inside the Customs ports to the warehouses or the dry ports without a Delivery Order after obtaining the approval of the maritime agents and on the responsibility of the importer and at its expense.
  3. No procedures shall be undertaken on the transported cargoes to the outside deposits for final release except after the issuance of the Delivery Order to the consignee.

**Second:** All remaining Articles of the Procedures Circular No.(15) for the year 2022 shall remain unchanged.

**Third:** All executive sites at the Customs Authority shall accurately execute the aforementioned.

**The above has been sent for your kind knowledge and to be thoroughly implemented.**

**Kind regards,**

General Manager  
General Administration of Policies and  
Procedures

Signature  
*Dr. Assem Elkashef*

Head of the Central Administration for  
Customs policies and procedures

Signature  
*Dr. Nagwa Gaber Shehata*

Alexandria on 24/10/2022

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