

**PROCEDURES CIRCULAR  
NO. (20) FOR THE YEAR 2022**

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**With reference to:**

- The Customs Law No. 207 for the year 2020
- The Executive Regulations of the Customs Law promulgated by Ministerial decree No. 430 for the year 2021.
- The annotation of the First Undersecretary, the Director General of the Authority with “I approve” on the opinion of the legal counsel and the further annotation of the First Undersecretary dated 24/10/2022 on the memorandum of the Head of the Central Administration of the Office Affairs of the Director General of the Authority with “No objection”.
- In unification and organization of the Customs procedures to be followed at the arrival customs and the manifest department upon amending the destination of the dispatch request for spare parts of high seas vessels (National Navigation Company fleet).

**The following shall be considered:**

**First:** Upon amending the destination of the dispatch request for spare parts of high seas vessels upon the occurrence of change in the destination of a vessel, the following shall be considered:

1. The consignee shall apply before the Customs of first arrival (arrival customs of high seas spare parts) indicated in the bill of lading and expectant of the arrival of the vessel to amend the destination of the customs statement (transit certificate – dispatch request) to the actual arrival customs where the vessel has berthed attached thereto document indicating the amendment of the vessel’s destination for justified reasons acceptable by the Customs Authority.
2. The Customs of the first arrival shall refer the submitted request and the dispatch request to the manifest.
3. The manifest department shall call up the customs statement and the dispatch request with the required destination to be amended to ascertain payment of the fees, the revenues, the remarks and the required security pursuant to the provisions of article 95 of the executive regulations of the customs law in addition to amending the destination of the dispatch request on the form prepared in that respect and notifying the customs of dispatch to that effect.
4. The Customs of final arrival (where the vessel is berthed) shall execute all customs procedures stipulated in the customs law and its executive regulations in force in that regard and sending a dispatch request slip to the customs of first dispatch while notifying the customs of second dispatch.
5. MTS shall provide the automated processing to ensure the application of this mechanism.

**Second:** Amending the dispatch request according to the provision of this circular shall not be considered as a violation of the provisions of Article 72/1 of the Customs Law No.207 for the year 2020 pursuant to the approval of the First Undersecretary of the Ministry, the Director General of the Authority on the opinion of the legal counsel of the customs authority.

**The above has been sent for your kind knowledge and to be thoroughly implemented.**

**Kind regards,**

Chief Researcher  
Head of the Procedures Review  
Administration

Signature  
*Mr. Akram Ayoub Beshay*

General Manager  
General Administration of  
Policies and Procedures

Signature  
*Dr. Assem Elkashef*

Head of the Central  
Administration for Customs  
policies and procedures

Signature  
*Dr. Nagwa Gaber Shehata*

Alexandria on 24/10/2022

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